



An exciting and challenging opportunity exists for an energetic and enterprising individual to fill the following position within Swartland Investments (Pty) Ltd

MAINTENANCE MANAGER

Type of Employment: Permanent (3 Months Probation)

Job Grade: D- Band

Division: Maintenance

Location: Atlantis Doors Factory, Atlantis

Reference: MMATLD/240077

Main Purpose of the Job: Reporting to the Production Executive, the incumbent will assume full responsibility to ensure efficient operations of equipment and machinery, manage the maintenance of all plant and support equipment, through the direction of a technical support team compiled of Team Leaders, technicians and artisans.

Minimum requirements: ▪ South African Citizen ▪ National Diploma of Degree in Mechanical or Electrical Engineering ▪ 8 - 10 years working experience in engineering of which at least 5 years must be in maintenance of large electrical and mechanical installations in a manufacturing environment ▪ Minimum 2 years relevant management & project experience with proven record of satisfactory prior performance ▪ Must have a strong mechanical and electrical background to analyze and be able to trouble shoot accurately and quickly ▪ Must be prepared to perform standby & management duties after hours.

Key performance areas (inclusive but not limited to): ▪ Manage, monitor and evaluate all maintenance activities, including the day-to-day management of Maintenance Teams and Technicians, their on-going development and their response to Operational maintenance needs ▪ Develop, implement and maintain preventative maintenance programs ▪ Enforces safety practices and actively promote plant safety and environmental programs and procedures that are in compliance with corporate and regulatory requirement ▪ Ensure that specified, approved and critical required stock levels are kept and controlled at all times.

Knowledge, skills and competencies: ▪ Sound Management & Leadership skills ▪ Sound knowledge of continuous improvement methodologies ▪ Excellent Interpersonal skills ▪ Excellent Written and Verbal Communication (Afrikaans and English) skills with the ability to effectively communicate throughout all levels of the organisation ▪ Ability to work under pressure and to react to situations with a strong sense of urgency ▪ Problem Solving ▪ Project Management ▪ Multi-tasking and prioritisation skills ▪ Attention to detail ▪ Ability to work independently with minimum levels of supervision as well as to function well within a team ▪ Self motivated, disciplined and enthusiastic with high levels of drive and energy ▪ Pro-active and dynamic ▪ Lead and apply proper discipline ▪ Excellent attendance track record ▪ Dependability ▪ Computer Literacy (Ms Office: Outlook, Excel) ▪ Adaptability and Flexibility

If you are committed to delivering world-class manufacturing services, ascribe to Swartland Investments (Pty) Ltd shared values set and your credentials **meet the minimum requirements** of the position, you are kindly invited to forward your applications to hr@swartland.co.za, quoting the reference number, notice period, current & expected salary.

Closing Date: 25 October 2024

Note: Applications must be submitted on the Company Application for Employment Form, obtainable from reception at the relevant location indicated on the advert, and must be accompanied by a comprehensive CV, including the details of at least two contactable referees (should be people who recently worked with the applicant) and certified copies of qualifications and identity document. Where a valid driver's licence is a requirement, applications must attach a certified copy of such licence. If you have not been contacted within one (1) month of the closing date, please consider your application unsuccessful. Successful candidates may be required to undergo competency test assessments and where applicable a technical exercise that intends to test relevant technical elements of the job.

Applications send to the wrong address and/or received after the closing date or those that do not comply with the requirements, will not be taken into consideration.

Swartland Investments (PTY) Ltd. reserves the right not to make an appointment.

Preference will be given to candidates from designated groups.

At Swartland we have a track record spanning over seventy years. We believe that our success is largely attributed to our ongoing initiative, innovative people and unwavering team spirit.