



An exciting and challenging opportunity exists for an energetic and enterprising individual to fill the following position within the Swartland Group

PRODUCTION MANAGER

Type of employment: Permanent (3 months' probation)

Job Grade: Patterson D-Band

Division: Swartland Internal Doors (SID)

Location: Atlantis Doors Factory, Atlantis

Reference: ADPSID/240009

Main Purpose of the Job: Reporting to the Executive Manager: Operations, the incumbent will be responsible for the management of processes and activities of a large group of employees engaged in performing a variety of production operations whilst maintaining and implementing company policies, procedures, standards and driving the disciplines of World Class Manufacturing principles.

Minimum requirements: ▪ South African Citizen ▪ Degree or Diploma in Production / Operations Management / Engineering ▪ 8-10 years working experience in a manufacturing environment of which 5 years must be at management level in a middle to large scale manufacturing concern ▪ Proven track record of prior performance ▪ Demonstrated ability to lead and manage a large group of employees ▪ Strong background in continuous improvement and lean manufacturing ▪ Willingness to work shifts and overtime as and when required.

Physical and Environmental requirements: Incumbent must be able to: ▪ Remain in a standing position for extended periods of time ▪ work in a variety of environmental conditions with exposure to the heat & dust elements.

Key performance activities (inclusive but not limited to): ▪ Manage, monitor and evaluate production processes in accordance to set production targets ▪ Day-to-day management of production personnel, their on-going development and overall performance ▪ Manage, oversee and report product quality parameters ▪ Develop, implement and maintain people, plant, machinery and equipment efficiency improvements ▪ Manage raw material stock levels ▪ Enforces safety practices and actively promote plant safety, environmental programs and procedures that are in compliance with corporate and regulatory requirements.

Knowledge, skills and competencies: ▪ Sound Management & Leadership skills ▪ Sound knowledge of continuous improvement methodologies and lean manufacturing principles ▪ Excellent Interpersonal skills ▪ Excellent understanding of bill of materials (BOM's) ▪ Knowledge and ability to apply Total Production Management principles ▪ Numerical skills ▪ Excellent Written and Verbal Communication (Afrikaans and English) skills with the ability to effectively communicate throughout all levels of the organisation ▪ Ability to work under pressure, meet deadlines and to react to situations with a strong sense of urgency ▪ Systematic, neat & methodical ▪ Fault-finding, problem solving and organisational skills ▪ Ability to work independently with minimum levels of supervision as well as to function well within a team ▪ Self-motivated, disciplined and enthusiastic with high levels of drive and energy ▪ Pro-active and dynamic ▪ Lead and apply proper discipline ▪ Excellent attendance track record ▪ Attention to detail ▪ Dependability ▪ Computer Literacy (Ms Office: Outlook, Excel) ▪ Adaptability and Flexibility.

If you are committed to delivering world-class manufacturing services, ascribe to Swartland's shared values set and your credentials meet the minimum requirements of the position, you are kindly invited to forward your applications to hr@swartland.co.za, quoting the reference number, notice period, current & expected salary.

Closing Date: 09 February 2024

Note: Applications must be submitted on the Company Application for Employment Form, obtainable from reception at the relevant location indicated on the advert, and must be accompanied by a comprehensive CV, including the details of at least two contactable referees (should be people who recently worked with the applicant) and certified copies of qualifications and identity document. Where a valid driver's licence is a requirement, applications must attach a certified copy of such licence. If you have not been contacted within one (1) month of the closing date, please consider your application unsuccessful. Successful candidates may be required to undergo competency assessments and where applicable a technical exercise that intends to test relevant technical elements of the job. Please note there is a size restriction of 2MB per mail on our firewall.

Applications sent to the wrong address and/or received after the closing date or those that do not comply with the requirements, will not be taken into consideration.

Swartland's commitment to transform and embrace diversity is what drives us to achieve a diverse workplace with employment equity as a key goal to create an inclusive workforce. In achieving our employment equity goals, we give preference to applicant from designated groups, and we encourage people with disability to apply.

Swartland Investments (PTY) Ltd. reserves the right not to make an appointment.

At Swartland we have a track record spanning over seventy years. Like our founder, we believe that our success is largely attributed to our ongoing initiative, innovative people, and unwavering team spirit.